

BECKFOOT FUTURES SPRING NEWLETTER



EMPLOYABILITY SKILLS

We have been busy as usual this term with the second half of the Year 9 Interview Practice day, a Year 12 visit to Hays, Medical Mavericks in Science Lessons, a small group visit to Keighley College and a taster morning at Craven's Aviation College based near Leeds Bradford Airport. Year 10 Work Experience is well underway with the majority of placements sorted ready for July. Unfortunately, our big Year 10 event visiting 6 different colleges and universities was snowed off but keep an eye on classcharts for future opportunities.

The Futures Team also attended "Careers Live 2023" gaining lots of up to date knowledge, labour market information and listening to leading experts in the field.

EMPLOYABILITY SKILLS

This term's newsletter focuses on employability skills. Employability skills, or transferable skills, are the core skills and traits required to succeed in any job. They are the soft skills that make you desirable to an organisation regardless of your previous training or professional experience. Employability skills increase your verbal communication, work readiness and teamwork ability.

Barclays offer tools, tips and learning resources here:

Barclays Life Skills <https://barclayslifeskills.com>

There are some excellent practical examples here:

Future Goals <https://futuregoals.co.uk>



LifeSkills
Created with  BARCLAYS

FUTUREGOALS

The STEM Learning Institute
has identified the top ten skills
for employability.
Check out their tips & skills
below.

Top 10 employability skills

KEY

HOW YOU WORK

HOW YOU WORK WITH OTHERS

HOW YOU THINK

SHOW ALL

NUMERACY AND IT SKILLS

10

- use numbers and data to support your work and obtain meaningful information
- apply your valuable IT skills

HOW I CAN DEVELOP THESE SKILLS:

- use numerical evidence in a science practical, STEM project or business idea
- help your family with budgeting or other money decisions
- learn new IT skills such as coding

USING INITIATIVE AND BEING SELF-MOTIVATED

1

- follow instructions, making sure you do not always have to be told what to do and when
- put forward your own ideas
- see something through to the end, and not be put off by setbacks

HOW I CAN DEVELOP THESE SKILLS:

- finish work without being asked
- work without help – but know when to ask for it
- suggest new ideas

ORGANISATIONAL SKILLS

2

- plan your work to meet deadlines and targets
- organise your own time and coordinate with others
- monitor and adjust the progress of your work to stay on track

HOW I CAN DEVELOP THESE SKILLS:

- help organise an event or project
- plan your revision timetable
- calmly change plans if you run out of time, or something unexpected happens

3

WORKING UNDER PRESSURE AND TO DEADLINES

- meet deadlines and targets
- handle the pressure that comes with meeting deadlines and targets
- ensure that you are seen as a reliable person

HOW I CAN DEVELOP THESE SKILLS:

- finish work before the deadline, using that time to check and improve it
- plan and make the most of available time
- prioritise your commitments inside and outside school or college

VALUING DIVERSITY AND DIFFERENCE

8

- respect others
- value the skills and experience that different people have
- show consideration for the needs of different people

- ### HOW I CAN DEVELOP THESE SKILLS:
- work with people who have different skills
 - make sure everyone is involved in conversations and activities

7

NEGOTIATION SKILLS

- think about what you and others want and need
- 'give and take' fairly when working with others

HOW I CAN DEVELOP THESE SKILLS:

- look for ideas that benefit others as well as yourself
- carry out a school/college enterprise or STEM project that involves agreeing prices
- ask a favour of someone, supported by offering something in return

4

ABILITY TO LEARN AND ADAPT

- learn new things
- learn from successes and failures
- adapt and do things better

HOW I CAN DEVELOP THESE SKILLS:

- think how to make your work even better
- put yourself forward when there are chances to learn new skills
- share your ideas and use feedback to improve your work

5

COMMUNICATION AND INTERPERSONAL SKILLS

- explain and present what you mean clearly, whether written or verbal
- do your best to understand others

HOW I CAN DEVELOP THESE SKILLS:

- do a presentation or speak with an audience
- take part in debates
- give instructions to others

6

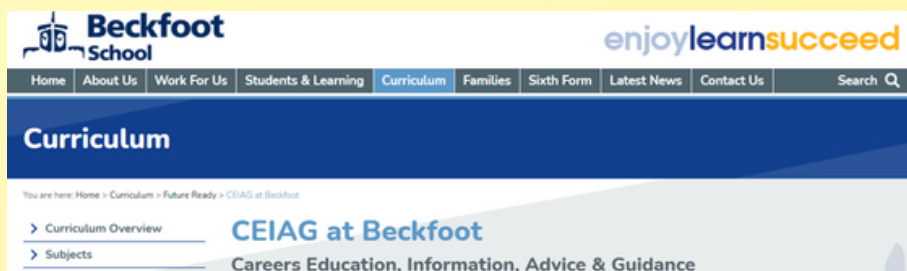
TEAMWORK

- understand how you and others work best together
- get things done when working with people with different skills, backgrounds and personalities

HOW I CAN DEVELOP THESE SKILLS:

- plan ahead when working with others
- take account of how your team are feeling when you work together

How can the Beckfoot Futures Team support you?



- Future Ready**
- > Meet the Team
 - > What We Do
 - > CEIAG at Beckfoot
 - > Careers Events & Open Days
 - > Virtual Careers Fair
 - > Providers - Colleges
 - > Providers - Universities
 - > Employers
 - > Useful websites
 - > Resources for Parents
 - > Gatsby Benchmarks
 - > Useful Websites
 - > Follow Us



Follow us on twitter.
We post regular updates such as Job of the Week, information about open evenings, events and updates on our latest activities.
<https://twitter.com/BeckfootFutures>



Year 11 Advice and Guidance

For impartial advice and guidance, we have a dedicated service on site Wednesday to Friday from Liz Palmer. As students near the end of year 11, we encourage all students to have a Plan A and a Plan B in place for next year. If you'd like to request an appointment for support with your next steps, please do so via the careers team based in the LRC where we also have an up-to-date library of helpful resources.



The Team



Liz Palmer
Careers Advisor



Sarah Wilson
Careers Co-ordinator



Laura Money
Work Experience
Co-ordinator



Please get in touch if we can support in any way, if you have any feedback from our futures newsletter or if you would like to feature in our future publications.

Sarah Wilson – Careers Co-ordinator becsaw@beckfoot.org
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What is the I'm in Healthcare Easter Challenge?

Win a £50 Amazon voucher and a live Q&A for your school with NHS ambassadors by taking part in the NHS Easter Careers Challenge between **20th March - 20th April 2023**

All you have to do is start by [signing up to the NHS Careers Easter Challenge!](#)



This is what you have to do:

1. Register at <https://hee.connectr.co.uk/hee/> - use your school email
2. Complete 2 tasks - start with Easter Challenge and take the What is the NHS? quiz
3. Send a message to an Ambassador to find out about a career

