

3 January 2023

To the Parents and Carers of Students in Year 12

Dear Parent/Carer



Wagon Lane, Bingley, West Yorkshire BD16 1EE  
Tel: 01274 771444  
Email: [admin@beckfoot.org](mailto:admin@beckfoot.org)  
[www.beckfoot.org](http://www.beckfoot.org)  
Report Yr 7-11 absence by text: 07624 813492  
Report Yr 7-11 absence by phone: 08442 393390

**Year 12 Virtual Consultation Evening**  
**Thursday 12 January 2023: 4:00pm-7:00pm**

We would like to invite you to attend our Year 12 Virtual Consultation Evening on **Thursday 12 January 2023**. This is an important evening and provides you with an opportunity to discuss your child's progress with their teachers.

A lot of information is available on our school website about our [curriculum and assessment](#). During the consultation evening appointment, your child's teacher will focus on areas of the curriculum your child has found harder and discuss ways they can improve both in school and at home. Please do have any questions you would like answering ready and your child's teacher will also answer these. When booking appointments, there is an opportunity to write questions in the appointment booking, which could give the teacher time to prepare beforehand.

Further to Mr Wade's update earlier this week, we will use **Video Appointments** through our usual **Online Booking System**. The online appointment booking system allows you to choose your own appointment times with teachers. When you have booked your appointment times you will receive an automatic email confirmation of your appointments.

The appointments on the evening are from **4:00pm until 7:00pm**. Interview times are arranged at 7-minute intervals and due to the nature of video appointments, staff and parents are asked to keep their conversation to 7 minutes as the call will start and finish automatically as per the schedule. We would ask you to be ready for each appointment, as, if you join late, the time to talk to that teacher will be reduced.

The online booking system will be available from **6:00pm on Wednesday 4 January 2023** to start making appointments and will remain open until **12:00pm on the day of the event**.

To access the appointment booking system, please click on the 'Families' then 'Parents/Carers Consultation Evening' tab on the [Beckfoot Webpage](#) or visit <https://beckfoot.schoolcloud.co.uk/>. A short guide on how to add appointments is also available on this [webpage](#), along with how to join the video calls.

Please login with the following information (this information has to be exactly the same as what is on our system):

- **Your details; Salutation, First Name, Surname and Email Address**
- **Student's First Name, Student's Surname and Student's Date of Birth (DD/MM/YYYY)**

We recommend that you arrange your appointments as soon as possible after the system opens as the slots tend to get booked up quickly. If you do not have access to the internet, or encounter any difficulty with the above, please do not hesitate to contact Kayleigh Towers (Sixth Form Pastoral Lead) at [beckvt@beckfoot.org](mailto:beckvt@beckfoot.org) or Jackie Smith (Sixth Form Administrator) at [becijs@beckfoot.org](mailto:becijs@beckfoot.org).

Yours sincerely

**Dr Glenn Wright**

Associate Assistant Head: Post-16

**Headteacher:**

Simon Wade

**Chair of Academy Trustees:**

John Winkley



**Beckfoot**  
Trust