

Wednesday 30 June 2021



Wagon Lane, Bingley, West Yorkshire BD16 1EE
Tel: 01274 771444
Email: admin@beckfoot.org
www.beckfoot.org

Dear Parent/Carer

Year 6 to Year 7 Transition 2021

Welcome Evening – Monday 5 July 2021

Welcome Evening will take place online. Please join us at 6pm on our website www.beckfoot.org to hear from Simon Wade, Headteacher, and Alex Denham, Deputy Headteacher.

Transition Day - Wednesday 7 July 2021

We have consulted with all our feeder primary schools regarding our plans for Transition Day on 7 July 2021. Please check with your child's primary school whether they have agreed for Year 6s to attend Beckfoot on this day in line with their Risk Assessment.

Thank you for your patience whilst we have been finalising plans for Transition Day. Your child's day will include two engaging lessons, a tutor session, an assembly with the Headteacher, Simon Wade, a break and a lunchtime. Although the day will be a little different to our usual plans, we are determined to give your child an enjoyable and memorable experience before they begin their journey with us in September.

Please help us to ensure the day runs smoothly by reading the information below carefully and sharing its contents with your child. We recommend you talk this plan through a few times with them in the run up to 7 July to ensure they are comfortable and confident with the schedule.

Start of the day – from 8.45am

Please ensure your child arrives at the front field no earlier than 8.45am. This includes if they have older siblings who attend our school.

Please only use the one-way system in the bus bay area at the front of the school to drop off your child. Please do not drive down the driveway as this will be in use for Hazelbeck students only. Please do not leave your vehicle at any time.

If your child is walking into school, please tell them to go to the front field where a friendly face will greet them. Please do not accompany your child to the entrance of the school.

We understand that some parents/carers will want to accompany their children onto the school site but we need to do everything we can to keep you and your child safe; we are taking these measures to ensure adults are not congregating around the entrance and to keep footfall onsite to a minimum. Thank you for supporting us with this.

Safety

Your child will remain in their primary school bubble for the duration of their time with us unless we have made alternative arrangements with the primary school. Please check with your child's primary school if you're unsure.

Please note, some primary schools with smaller attendance numbers, will form a bubble for our Transition Day.

All staff and students follow a rigorous risk assessment to ensure we are all kept as safe as possible. Please take the time to read through our Transition Day Risk Assessment [here](#). Please ensure your child has a comfortable face covering to wear for indoor communal areas.



Headteacher:
Simon Wade
Chair of Academy Trustees:
John Winkley

Beckfoot
Trust

If your child is isolating for any Covid-19 reasons, including school closures, having symptoms or anyone in their household having symptoms or awaiting Covid-19 tests, or if they or anyone in the household has tested positive, they would unfortunately, not be able to attend our Transition Day.

Get ready

Please ensure your child has a stocked pencil case, a packed lunch and a drink for their day with us. All children will be expected to wear a face covering when entering or leaving the building, and when in communal areas, in line with our risk assessment.

Children who receive Free Schools Meals will be provided with a 'grab-bag' which includes a sandwich, a baked item, a piece of fruit and a carton of juice.

We're providing a snack for every child at break time. If your child has any specific dietary requirements, please let us know via the survey at the end of this letter.

End of the day – from 1pm

The following primary schools have kindly agreed to collect their children and walk them back to their primary school: Beckfoot Priestthorpe Primary School & Nursery, Eldwick Primary School, Myrtle Park Primary School, and Trinity All Saints Primary School.

We will operate a staggered system for getting year 6 off site. Please note that, if you are picking up your child, you must arrive on site no earlier than your allocated time slot. If your child is walking home, please let us know as soon as possible via the survey at the end of this letter. Children with older siblings at the school must meet off-site.

Please only use the one-way system in the bus bay area at the front of the school to collect your child. Please do not park on the school site and please do not drive down the driveway as this will be in use for Hazelbeck students only. Please wear a face covering and follow the one-way system on foot. You will then collect your child and follow the one-way system off-site.

Further information

Please continue to check the [Transition webpage](#) for regular updates. We are grateful that so many of you have returned completed **Yellow Admission form** (available online [here](#)) as this enables us to keep you regularly updated. Please don't forget to support your child in completing the **This Is Me** online form (available online [here](#)) so we can learn as much as possible about your child.

Confirm your child's attendance

Finally, you must confirm your child's attendance by completing the **Transition Day form** by Friday 2 July 2021 here: <https://forms.office.com/r/SLEYdJUJDr> or hover the camera on your phone over this QR code:



Once you have completed the form, we can let you know your allocated collection time slot.

Kind regards and take care,

A handwritten signature in black ink, appearing to read 'S. Wade'.

Simon Wade
Headteacher

A handwritten signature in black ink, appearing to read 'A. Denham'.

Alex Denham
Deputy Headteacher