

West Yorkshire Police Careers Opportunities

PCDA & DHEP

Positive Action Team

West Yorkshire Police



5 Districts

2.2 Million
People

10,300
officers &
Staff

Diverse
Population

4th Largest
Force

Departments

Our Purpose

Make our communities safer and feel safer by delivering excellent Specialist Support Services to the communities of West Yorkshire.



Our Values

- Values: Influence our ideas, behaviours and actions
- The public and you: What to expect from the police

Honesty

Fairness

Openness

Accountability

Respect

Selflessness

Leadership

Integrity

Objectivity



Departments & Roles within WYP

What do you know about your local
police force?

Departments & Roles within WYP

- **Frontline** Response
Neighbourhood Policing Teams
- **CID** Safeguarding, Domestic Abuse Team, Public Protection Unit, Custody, Prisoner Handling Teams
- **Specialist Departments**
Homicide and Major Enquiry Team, Counter Terrorism, Economic Crime Unit, Fraud, Surveillance, Cyber Crime, Prison Teams

Departments & Roles within WYP continued...

- **Ops Support** Dog Unit, Mounted, Under Water Search Team, Air Support, Motorbike, Traffic, Firearms, Close Protection Unit
- **Police Staff** Customer Contact Centre, Despatch, IT Scenes of Crime, Scientific support, Fingerprint and Footwear Bureau, Help Desk Staff, Training, IT, HR, Digital Policing, Criminal Justice, Case Progression.

What it is like being a Police Officer?

- Police Family
- Each day never the same
- Make a difference
- Varied working hours
- Exciting
- Team effort
- A day in the life of a Police Officer...



West Yorkshire Police Apprenticeships - **PCDA**

- PC Degree Apprenticeship – 3 year Police programme
- Study at Leeds Trinity University and Carrgate, Wakefield
- Starting salary £21,400 rising to £27,030 then £40,128
- On completion of the course will achieve a **BA Hons in Professional Policing Practice**
- No fees

West Yorkshire Police - **DHEP**

- Degree Holder Entry Programme – 2 year Police programme
- Currently have a degree in any subject area
- Study at Leeds Trinity University and Carrgate, Wakefield
- Starting salary £24,780 rising to £27,030 then £40,128
- On completion of the course achieve a graduate **Diploma in Professional Policing Practice**
- No fees

Entry Requirements **PCDA**

PCDA

- Level 2 qualification in English and Maths, grade C / 4 +
- Level 3 qualification (A Level, BTEC or NVQ)
- Which equates to 80 UCAS points
- *(Academic assessment carried out during application process if below required UCAS points)*

Entry Requirements **DHEP**

DHEP

- Level 6 Degree Qualification or equivalent (Any Hons Degree in any subject)

Eligibility

- Must be 18 years
- No criminal convictions
- Meet attendance standard (No more than 9 days or 2 periods of sickness in 12 months)
- Must pass vetting checks
- Must comply with tattoo policy
- Resident in UK for last 3 years, indefinite to remain

Recruitment Process

Application Form → Sift → Comp. Based Shortlisting

National Assessment Centre → *Written Academic Assessment*

In-Force Interview → Physical Fitness Test

Security Vetting → Medical

Employment Checks → Confirmation of Appointment

Security Vetting

What is covered?

- Personal
- Family
- Financial

RESTRICTED

WEST YORKSHIRE POLICE

**FULL VETTING QUESTIONNAIRE
PERSONAL INFORMATION**

Please use BLOCK CAPITALS. All information provided will be treated in the strictest confidence, held and used in accordance with the Data Protection Act 1998. You must inform your spouse/partner, family and co-residents that their details have been provided as part of the vetting process.

You MUST answer every question or the form will be returned

For what job, post, position or other reason are you being vetted?
Which person or department within West Yorkshire Police needs to know the results of the vetting checks?

Contact numbers:

Home tel. number:	Work telephone number:
Mobile number:	Email:

Applicant

Title (Mr/Ms/Miss/Ms):	Title (Mr/Ms/Miss/Ms):
Surname:	Surname:
Any previous surname(s):	Any previous surname(s):
Full forename(s):	Full forename(s):
DoB:	DoB:
Place of birth:	Place of birth:
Present occupation/post:	Present occupation/post:
Staff/Collar number:	Staff/Collar number:

Spouse/Partner (within the last three years)

Title (Mr/Ms/Miss/Ms):	Title (Mr/Ms/Miss/Ms):
Surname:	Surname:
Any previous surname(s):	Any previous surname(s):
Full forename(s):	Full forename(s):
DoB:	DoB:
Place of birth:	Place of birth:
Present occupation/post:	Present occupation/post:
Staff/Collar number:	Staff/Collar number:

Full permanent address since

House name/number:	House name/number:
Street:	Street:
Village/District:	Village/District:
Town/City:	Town/City:
Postcode:	Postcode:

Have YOU within the last five years:

Resided at any other addresses in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>	Resided at any other addresses in the UK? Yes <input type="checkbox"/> No <input type="checkbox"/>
Resided/travelled outside the UK for any period in excess of 12 months? Yes <input type="checkbox"/> No <input type="checkbox"/>	Resided/travelled outside the UK for any period in excess of 12 months? Yes <input type="checkbox"/> No <input type="checkbox"/>

If you have answered 'Yes' to any of the above questions, you should provide full details to cover the five-year period with dates, on the continuation pages.

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**FULL QUESTIONNAIRE
FINANCIAL INFORMATION**

The purpose of financial checks are to assess whether applicants are or have been in financial difficulties, or show signs of financial irresponsibility, to the extent they could become vulnerable to financial inducement. The information you provide will be treated in the strictest confidence by the West Yorkshire Police Vetting Unit and used by the West Yorkshire Police Vetting Officer only for this purpose. Your information will be securely stored and dealt with in accordance with the Data Protection Act 1998. Credit reference checks will be carried out in accordance with the West Yorkshire Police Vetting Policy.

Please use BLOCK CAPITALS.

Applicant

1 Surname:	£
2 Forename(s):	
3 Any previous surname(s):	
4 Date of birth:	
5 How would you describe your overall financial situation: (For assistance only)	
Comfortable: <input type="checkbox"/> Manageable: <input type="checkbox"/> Difficult to cope: <input type="checkbox"/> Position unknown: <input type="checkbox"/>	

Read the following instructions carefully:

- The information required in this questionnaire is to allow the Chief Constable to fulfil a statutory obligation to run an efficient and effective Force. To meet this obligation we must provide for the safety of our staff, and ensure that those with access to force information are trustworthy and unlikely to breach confidences. Any infringement of an individual's right to respect for family life, European Convention on Human Rights ECHR - Article 8, and discrimination - ECHR Article 14, will only be that which is necessary and proportionate. The legitimate aims of such action will include the protection of the rights and freedoms of others, safeguarding public safety, the prevention of disorder and crime and in some cases national security.
- Please complete this questionnaire using BLOCK LETTERS. Check that you have completed ALL the questions by ticking responses as appropriate or by providing an answer in the spaces below. Where a question is not applicable or the answer is not known or not easily obtainable, enter N/A or N/K respectively. Please note that N/A or N/K responses may delay consideration of your application.
- Additional information should be provided on a sheet of A4.
- The declaration at the end of this form MUST be completed before returning this form.

All questions relate to applicants and, if applicable, THEIR SPOUSE OR PARTNER.

Unless otherwise stated, complete these questions in respect of the last six years.

Property

6 Do you, and where applicable, your spouse/partner: Own your home outright? <input type="checkbox"/> Pay rent? <input type="checkbox"/>	
Own your home with a mortgage? <input type="checkbox"/> Receive accommodation free of charge? <input type="checkbox"/>	
7 What would you estimate is the current market value of all properties owned? £	
8 In the past five years have you or your spouse/partner:	
A. Extended the terms of your mortgage(s) to make monthly repayments more affordable? SELECT	
B. Increased your current mortgage(s)/taken a second mortgage? Other than to finance home improvement? SELECT	

Monthly income

9 What is the combined take home pay of you and your spouse/partner? (Include regular overtime and bonuses) £	
10 What is the value of any State Benefits you and/or your spouse/partner are entitled to? (e.g. tax credit) £	
11 What is the value of any other form of household income? (e.g. Pensions, Rental income, etc.) £	

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Benefits

**Reputable
Organisation**

**Flexible
Working**

Pension

Discounts

**Sports &
Social Clubs**

**Family
Orientated**

Useful Websites

- www.westyorkshire.police.uk West Yorkshire Police
- www.westyorkshire-pcc.gov.uk Police & Crime Commissioner
- www.westyorkshire-pcc.gov.uk College of Policing

RECRUITMENT IS CURRENTLY CLOSED

PLEASE FREQUENTLY CHECK OUR FORCE WEBSITE

Questions



Please email the **Positive Action Team** if you have any queries.

www.positive.action@westyorkshire.police.uk