

January 2021

Dear Parent/Carer



Beckfoot School

Wagon Lane, Bingley, West Yorkshire BD16 1EE

Tel: 01274 771444

Email: admin@beckfoot.org

www.beckfoot.org

Report Yr 7-11 absence by text: 07624 813492

Report Yr 7-11 absence by phone: 08442 393390

**Year 10 Virtual Consultation Evening
Thursday 28 January 2021: 4:00pm-7:00pm**

We would like to invite you to attend our Year 10 Virtual Consultation Evening on **Thursday 28 January 2021**. We would emphasise the importance of this evening as it provides you with an opportunity to discuss your child with their teachers.

This year, due to the government restrictions, we will be using **Video Appointments** through our usual **Online Booking System**.

The online appointment booking system allows you to choose your own appointment times with teachers. When you have booked your appointment times you will receive an automatic email confirmation of your appointments.

The appointments on the evening are from **4:00pm until 7:00pm**. Interview times are arranged at 5-minute intervals and due to the nature of video appointments, staff and parents are asked to keep their conversation to 5 minutes as the call will start and finish automatically as per the schedule. We would ask you to be ready for each appointment, as if you join late, the time to talk to that teacher will be reduced. We advise you to build in a 5-minute transition between appointments. **If it is possible, please can your child also be on the appointments.**

The online booking system will be available from **6:00pm on Thursday 14 January 2021** to start making appointments and will remain open until **12:00pm on the day of the event**.

To access the appointment booking system, please click on the parent tab on the on the Beckfoot Webpage or visit <https://beckfoot.schoolcloud.co.uk/>. A short guide on how to add appointments is also available on the Parents tab, along with how to join the video calls.

Please login with the following information:

- Your details; **Salutation, First Name, Surname and Email Address**
- **Student's First Name, Student's Surname and Student's Date of Birth (DD/MM/YYYY)**

We recommend that you arrange your appointments as soon as possible after the system opens as the slots tend to get booked up quickly. If you do not have access to the internet, or encounter any difficulty with the above, please not do hesitate to contact Mrs Powell (Head of Year 10) at beclcp@beckfoot.org, Mrs Keller-Bradbury (Year 10 Pastoral Manager) at beclkb@beckfoot.org or Mrs Wintersgill (PA to Headteacher & Leadership Team) at becejw@beckfoot.org.

Yours sincerely

Mrs Powell
Head of Year 10

Mrs Frances Wade
Assistant Headteacher



Headteacher:

Simon Wade

Chair of Academy Trustees:

John Winkley

Beckfoot
Trust