



Beckfoot School

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Report Yr 7-11 absence by phone: 08442 393390

October 2020

To the Parents and Carers of Students in Year 13

Dear Parent/Carer

Year 13 Virtual Consultation Evening Thursday 5 November 2020: 4:00pm-7:00pm

We would like to invite you to attend our Year 13 Virtual Consultation Evening on **Thursday 5 November 2020**. This is an important evening and provides you with an opportunity to discuss your child's progress with their teachers.

This year, due to the government restrictions, we will be using **Video Appointments** through our usual **Online Booking System**.

The online appointment booking system allows you to choose your own appointment times with teachers. When you have booked your appointment times you will receive an automatic email confirmation of your appointments.

The appointments on the evening are from **4:00pm until 7:00pm**. Interview times are arranged at 5-minute intervals and due to the nature of video appointments, staff and parents are asked to keep their conversation to 5 minutes as the call will start and finish automatically as per the schedule. We would ask you to be ready for each appointment, as if you join late, the time to talk to that teacher will be reduced. The system will automatically build in a 5-minute transition between appointments.

The online booking system will be available from **6:00pm on Thursday 15 October 2020** to start making appointments and will remain open until **12:00pm on the day of the event**.

To access the appointment booking system, please click on the parent tab on the Beckfoot Webpage or visit <https://beckfoot.schoolcloud.co.uk/>. A short guide on how to add appointments is also available on the Parents tab, along with how to join the video calls.

Please login with the following information:

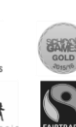
- **Your details; Salutation, First Name, Surname and Email Address**
- **Student's First Name, Student's Surname and Student's Date of Birth (DD/MM/YYYY)**

We recommend that you arrange your appointments as soon as possible after the system opens as the slots tend to get booked up quickly. If you do not have access to the internet, or encounter any difficulty with the above, please do not hesitate to contact Mrs Marklew (Head Of Year for Sixth Form) at becldm@beckfoot.org or Mrs Wintersgill (PA to Headteacher & Leadership Team) at becejw@beckfoot.org.

Yours sincerely

Dr Glenn Wright
Post 16 Faculty Leader

Mrs Loretta Marklew
Head Of Year for Sixth Form



Headteacher:

Simon Wade

Chair of Academy Trustees:

John Winkley

Beckfoot
Trust