

# Beckfoot Sixth Form

## Bulletin 1 - 9<sup>th</sup> September 2019

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## Welcome!

It's a pleasure to welcome the new Year 12 students to Beckfoot Sixth Form, and to welcome back Year 13 after the Summer break. This is a busy half-term, with Year 12 having to get used to new systems and expectations, and Year 13 getting fully underway with UCAS applications and delving back into their lessons. Do make sure you start off as you mean to go on – this is an important time for everyone, and putting the work in now will make your life easier as you move through the year.

Do read this bulletin thoroughly – it contains important information and is one of the main ways we communicate with students and parents alike. A new bulletin will be available every two weeks, and if you would like to include something, please send an email to Dr Wright at [becgdw@beckfoot.org](mailto:becgdw@beckfoot.org)

## General

### Absence procedures

If you are ill and are going to be absent, a parent/carer must do one of the following:

- phone in on 08442 393390
- send a text to 07624 813492
- or e-mail the absence team at [absence@beckfoot.org](mailto:absence@beckfoot.org)

E-mailing the sixth form team or your teachers yourself to say you won't be in is not acceptable, as we have to adhere to safeguarding procedures.

### Teacher absence

If your teacher is absent for a particular lesson, you must sign in at the Sixth Form office, and then go to **H1**. You are to stay in this room throughout the lesson, to complete the planned work your teacher will have set for you, and it is to be used as a quiet study area. All Sixth Form students have access to this room throughout the day and I know you will find this a useful study area alongside the study centre and LRC.

### Mobile phones

You are allowed to use your mobile phones in the study centre during break and lunch times. Please note, however, that you are not permitted to use your phones in any other areas of the school, including school corridors or when moving between lessons. This rule applies to all students in our community, and as you are role models to Years 7 to 11, it is especially important that you abide by it. Please make sure you help us by keeping to these protocols..

## Dress code

As set out in the student planner, the Sixth Form dress code is smart/casual. We do not have a uniform, and trust you all to dress appropriately, more in line with our staff. Please note, however, that the following items of clothing are not acceptable within the school environment:

- tops with thin straps
- short tops that show the midriff
- ripped jeans
- hats

In addition, outdoor coats and jackets are not to be worn inside school. Please note that this list is not exhaustive. If you are unsure as to whether an item of clothing is acceptable or not, please ask a member of the Sixth Form team. We would not anticipate needing to ask anyone to go home and get changed!

## Bursary applications

Bursary application forms are available in the Sixth Form office. Completed applications and all queries should go to Mrs Hibbert in the Finance office.

Remember that if you wish to purchase something using Bursary money, you must check with Dr Wright **before** making the purchase, otherwise your request may not be authorised.

## Leaving school

Students should not be collected at the front entrance at the end of the day. Please use the turning circle on Bradford Road if you are being collected by car.

## Folders

Please note that neither green nor grey folders should be left in the common room overnight. If you don't take your green folder home with you, then that means you're not consolidating or completing independent work. It is essential that you do this! In addition, your grey folders should always be at home, unless requested by your subject teachers or tutors for folder checks.

## Year 12 Notices

### Subject change deadline

Students have until Friday the 13<sup>th</sup> of September to make any subject change requests to Dr Wright. No requests will be considered after this date.

### Inventry

All students should now register their card on the Inventry system. To do this, use the console in reception to complete the following:

- Select Students, then Year 12
- Select the initial of your first name, followed by your name

- At this point, the screen will say it doesn't want to scan your card.
- Ignore the message and scan your card anyway.
- You are now registered

### Signing in and out

For your safety and to comply with safeguarding requirements, all students must sign in and out upon entering and leaving the school premises. This can be done on either of the two Invenry consoles (found in reception and the study centre).

### Oxbridge/Medicine/Dentistry/Veterinary

Year 12 students considering applying to Oxford or Cambridge, or for an early-entry degree such as Medicine should register their interest with Mrs Marklew by Friday the 13<sup>th</sup> of September. Please don't assume that this isn't you! If you think you might be interested, but aren't sure, come and talk to one of the Sixth Form team.

## Year 13 Notices

### UCAS

The Beckfoot deadline for early entry applicants (Oxbridge/Medicine/Dentistry/Veterinary) is the 27<sup>th</sup> of September.

All students should now completed the first draft of their personal statements and have handed them in to tutors for review.

### EPQ

All EPQ candidates should now have scheduled a meeting with their supervisor. This meeting should take place before Friday of this week.

### UKCAT/BMAT

Students applying to study medicine may be required to sit the UK Clinical Aptitude Test or the Bio-Medical Admissions test.

Applications for the UCAT are made directly online by the student at [www.ucat.ac.uk](http://www.ucat.ac.uk), and practice tests are available at [practice.ukcat.ac.uk/](http://practice.ukcat.ac.uk/).

Students who need to take the BMAT should have already informed Mrs Marklew, who will arrange entries with the exam officer, Mrs Bailey. More information on the BMAT is found at [www.bmat.org.uk](http://www.bmat.org.uk).

If you think you have to sit an admissions test for any University course, please make us aware and we will do everything we can to support you.

### Bursary

Year 13 students who were in receipt of a bursary in Year 12 **must reapply** for the 2019/2020 academic year.

## Enrichment and Volunteering

### Open Evening

The Communities team are in need of volunteers to help with car parking on Open Evening, which is on the 19<sup>th</sup> of September, between 6pm and 8:30pm. Dominoes pizza available for volunteers! Please sign up with Mrs Marklew or read the email sent by Chloe Simmons for more details.

### Tutor time help

Students interested in volunteering to be assigned to a KS3 or KS4 tutor group should give their name to Mrs Marklew.

### Music lessons

If you would like to learn an instrument this can be offered in school. Available are lessons for brass, woodwind, strings and percussion instruments as well as vocal lessons. Students need to collect an instrumental form from the SFO, fill it in and return to SFO. Lessons are on a rota basis and happen within school time in the Creativity block.

All instrumental/vocal lessons will start the week commencing **16th September**. The timetable for these lessons will be displayed in the atrium and in the Creativity block.

## Apprenticeships and University

### Apprenticeships

Students interested in apprenticeships after their A-Levels will find the following websites useful:

- [www.getingofar.gov.uk/](http://www.getingofar.gov.uk/)
- [www.notgoingtouni.co.uk/](http://www.notgoingtouni.co.uk/)
- [www.future-talent.com](http://www.future-talent.com)

Don't forget to also use the [Unifrog](http://Unifrog) website, where the apprenticeships section is updated daily.

### University Open Days

Students wishing to go on a University Open Day during a school day should collect a form from the Sixth Form office, and have it signed by their tutor and subject teachers. A grant of up to £50 is available for all students to pay for travel costs to attend two Open Days. A form must be completed, and receipts shown to obtain this grant.

## Student council

This section will be available for notices from the student council and student leadership. If you wish to join the student council, please contact Mrs Marklew. Students leaders are key in shaping Sixth Form policy, and in liaising with both the Sixth Form and Mr Wade and the leadership team. We will always listen to you.

## Dates for your diary

- 12<sup>th</sup> September – Year 12 and 13 assembly
- 12<sup>th</sup> September – Year 12 Welcome Evening
- 13<sup>th</sup> September – Deadline for Year 12 subject change requests
- 19<sup>th</sup> September – Open Evening

## Sixth Form contact details

- Faculty Leader Post-16      Dr Wright      [becgdw@beckfoot.org](mailto:becgdw@beckfoot.org)
- Head of Years 12 and 13      Mrs Marklew      [becldm@beckfoot.org](mailto:becldm@beckfoot.org)

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